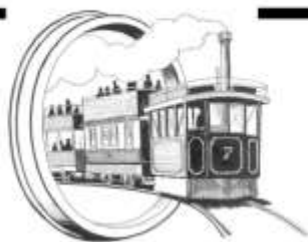


The Tramway Historical Society Inc.

Operating the
Ferrymead Tramway
275 Bridle Path Road
Ferrymead, Christchurch



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GOALS/PROJECTS FOR THE SOCIETY

FOR THE YEAR 2023/2024 – Version 18 – March 2023

1. Introduction

This document lists the current goals & projects that have been identified by the Society, and which have since been provisionally prioritised for the next 12 months and is updated at least annually. The most recent Goals/Projects Society General Meeting was on 22nd March 2023, and this document has been updated as a result of that meeting. This DRAFT is then to be reviewed by Management Committee.

This list is maintained on an ongoing basis as a “living document”. It is intended that this document be made available to all members by publishing it on our web site. It is also expected that new goals and projects will be added (and completed) over time, and priorities change as dictated by the society membership.

Printed copies will be made available to members on request. In addition, the High priority Projects/Goals will be publicised in Tracts and the Society calls upon the membership for assistance and participation in achieving them.

Notes:

1. While there has been no effort to distinguish between Goals and Projects, projects generally (should) have a defined end where they can be considered to be complete, whereas goals tend to be ongoing, and in some cases are more aspirational.

2. The list above is in no particular order and there is no significance in the numbering, other than to give each goal a unique number.

2. Convenor(s) and Team

For most of these goals/projects (particularly the active ones), a Convenor has volunteered to run it, or has been appointed by the Management Committee and often, other supporting members as well.

The list of convenors is neither exhaustive nor complete, and additional team members are always welcomed. Where no Convenor is shown, that project/goal still needs a volunteer to make sure that it happens. As the priorities are agreed (and change), it is intended that the list will be published in Tracts and put on the website and Society members (and others) will be invited to contact the Convenors of these projects and for volunteers to support them if they are interested and want to assist.

While it is a truism, it bears repeating that the only hands the Society has are your hands and that we need your active support if the projects set out on the list below are to be achieved.

3. Current Active Projects and Ongoing goals

The following table contains the High Priority Goals and Projects – which are to be the main focus over the next 12 months.

#	Group	Prio rity	Goals/Projects Title/Description - Focus for next 12 months	Convenor(s)
1	DspMF	H	Addressing how the Society performs its museum functions – that is, collection policies and collection management – library and archives. (Museums Aotearoa, COTMA guidelines etc) - Prioritize protection of all aspects of our history and its artefacts to enhance our heritage values without compromise. - Computer files - find and centralise management, PR, policy setting, special projects - Cataloging Society collections using PastPerfect collections management system (which can also be used as ixed asset register) - Progressing activities in conjunction with move to Cranmer building	THS Management Committee - ongoing

#	Group	Priority	Goals/Projects Title/Description - Focus for next 12 months	Convenor(s)
2	PoC	H	Construction of the Diesel Bus Barn. Current stage: (a) Planning & scoping (b) Clearing site (THS) – assumed to be land purchased behind Tram Barn 1 Note: investigation of an alternate site in the centre of the Ring Road has also been proposed and currently put on hold for now.	THS Management Committee
5	Maint	H	Upgrade of trolley bus overhead. Immediate focus on - getting the system to operatable state - bracket arms to be designed (currently stalled), and these then made, fitted and poles back-stayed.	Jonathan Day
13	SPH&S	H	Hold further/ongoing membership drive(s). - Ongoing activity associated with other promotional activities rather than having specific membership drives	THS Management Committee - ongoing
14	Rest	H	Hills Car 24 – Ongoing for completion Oct 2023	HTT
16	SPH&S	H	Strategic Plan and Business Plan, ongoing. Continued work on long-term goals and planning.	
20	SPH&S	H	Address issues of the long-term sustainability of the Society. - Membership (see #13) - People to fill positions - Gain new people and talents - Publicity & Social Media - A current focus on sorting problem with gaps in driving roster Needs regular review at Management Committee meetings.	THS Management Committee - ongoing
27	SPH&S	H	Seek to obtain commercial sponsorship – at least one during the coming period, in support of major projects & ongoing projects. Mention is specifically made project #79	Fundraising and Promotions Committee
30	Maint	H	Square shelter	Alex Hunter?
32	Maint	H	22 refurbishment	Tramway Operations Committee
34	Rest	H	103 Grip car restoration	Don McAra
35	PoC	H	Sprinklers in tram barns for compliance etc – i.e. sort out building WoF Note: re-opened as this is not as “sorted” as we had hoped.	Stephen Taylor
41b	DispMF/SPH&S	H	Cranmer building - remedial work on building to make it weatherproof incl guttering & downpipes - fitting out display hall – replace floor etc - Fitting out archive room - progress access	THS Management Committee
44b & c	O/I	H	Tram retrieval of Yank 11 & Hills Car 163 – retrieved, now complete onsite weatherproofing	Dave Hinman & Henry Deer
48	Maint	H	Repairs to Trolleybus Shed - ongoing - weather proofing ✓ - fix broken windows & door(s) ✓ - Leaks in roof (broken Novalight now done) ✓ - Interior tidyup & parts storage – in progress - bird-proof – not yet started	Jonathan Day
64	O/I	H	Tram Barn 1 exterior –doors, skylights, side walls, roof leaks and drainage – ongoing maintenance.	THS Management Committee
72	O/I	H	Tram Barn 2 – broken windows, doors to be made fully functional – ongoing maintenance. - work on broken windows fixed & west end door ✓ - east end door runners - roof leaks - interior lighting	THS Management Committee
73	PoC	H	Improve Building & Site Security - keys and access cards	Callum Brieske
74	Rest	H	Acquisition of spares and components ex Melbourne, Brisbane, Adelaide, etc - current focus on parts from Newport	Steve Lea
78	Maint	H	Main traction substation Transformer maintenance - Remove surplus exterior transformer TX2	Dave Sanders

#	Group	Priority	Goals/Projects Title/Description - Focus for next 12 months	Convenor(s)
79	O/I	H	Install ex Wellington Trolley Bus System Solid State Rectifier & Transformer in Main traction substation	Dave Sanders
80	Maint	H	Look at disposing of the loader and eventual replacement with something more suitable	Matt White
83	Maint	H	236 need roof repairs/recanvas & body work re-restoration, and include installation of overhauled truck from #33. Need to be kept operational in the mean time	Tramway Operations Committee
84	Maint	H	Overhead troughing upgrade inside Trolley Bus Shed. Partly completed – sides of troughing remain to be done	Jonathan Day
85	Maint	H	Sort engine unreliability issues with Bedford Tower Wagon - Repower with diesel engine deemed unsuitable so need strategy such as another truck.	Jonathan Day
89	O/I	H	Parts storage and inventory in Trolley Bus Shed	Bus Operations Committee
90	Maint	H	Tidyup, weather proof and repaint tram baches 126 & 194	Ken Henderson
91	Maint	H	Traverser 600v power feed bar track and pickup needs remediating	Callum Brieske
92	Rest	H	Restoration of Takapuna #66 – this is now expected to be the next THS restoration commencing late 2023/early 2024. Initial tasks include - acquisition retrieval from OSM (and Sydney Bogie also stored there?) - conservation plan for restoration - fundraising for restoration Restoration itself – expected to be lead by HTT	THS Management Committee

4. Other (lower) Priority Projects and Ongoing goals

The following Goals and Projects are those not currently prioritised as High, and will be addressed as opportunities present themselves:

#	Group	Priority	Goals/Project Title/Description To be progressed as opportunities permit	Convenor(s)
4	O/I	M	Extend Traverser into carpark Some work being done in conjunction with Traverser Pit Repairs – project 59. Is functional but not finished.	???
6	PoC	M	Complete building of the Trolley Bus Barn sprinkler system to within a firm time line. Existing project essentially abandoned and need to investigate alternative Fire Suppression mechanisms (if any) ** Resurrected following cancellation off #7	
8	SPH&S	M	Public transport history, inc ChCh Tramway	Alastair Cross
15	Rest	L	Dreadnought trailer 118	
22	O/I	M	Complete construction of the historic lift bridge on to the structure of the Munnings Drain Bridge.	
23a	Maint	M	Complete reassembly of 452 following repaint of 452. Also, completion of 538 & 612 work (now done)	Ken Watson
23b	Maint	L	Ensure that at least one of the heritage buses receives a re-paint and seek funding to enable this to happen. Particular mention made of 290. 452 – #23a. On hold until Diesel Bus Barn done – see #2	
24	Maint	M	Complete the reinstallation of the motor from 410 back into the bus	???
31	Maint	M	DD trailer 10 chassis repair.	
38	DspMF	L	Town Shed (& extension of Bowman St)	
42	O/I	L	Tramway extension towards Trolley Bus shed	
43	O/I	L	Trolley bus extension towards township	
46	Maint	L	NP Trolley bus 3 refurbishment	Bus Ops Committee
47	Maint	M	Tidyup of existing trolley bus 103 – mechanical work underway (eg brake vales), panel & paint tidyup needed (Note TB 79 now goal #47a & TB 210 goal #58)	Bus Ops Committee
47a	Maint	M	Repaint of Dunedin 79 – essentially complete but still needs signwriting to be done & wiring of lights/indicators (underway)	Bus Ops Committee
49	SPH&S	M	Record the history of the Society on video including interviews with the people involved. Updates for COTMA - wide scope - See also no 18	Alastair Cross

#	Group	Priority	Goals/Project Title/Description To be progressed as opportunities permit	Convenor(s)
54	Rest	L	AEC Q Bus 228 project	
55	Rest	L	Leyland Lynx truck	
56	O/I	M	Inspectors office adjacent to church remaining work needs scoping (eg new barge board)	
57	PoC	M	Tram Barn 3 project – complete sprinklers (and associated monetary appeal)	THS Management Committee
58	Maint	M	Refurbishment/repainting exterior of trolley bus 210 – needs down pipes etc to be fitted & touch up to paint work	Bus Ops Committee
60	Maint	M	Make Reserve Track functional again (Previously “Reserve Track Curve repairs following EQ damage”) Remaining scope includes - fixing EQ damage to Reserve Track Curve - making remainder of reserve track usable again (including points) – perhaps with a “balloon loop” Work to be planned and then executed – separate from normal “Track Work” – also investigating use of concrete sleepers ex railways.	Graeme Belworthy
61a	O/I	L	Investigate 97 @ Pines Beach. Horse DD Trailer	Management Committee
62	Rest	L	Investigate/assess condition of Leyland Halfcab 284 bus. (Conservation report done many years ago by Allen Harbrow)	TBA
71	Rest	L	Assist Sydney/HTT with restoration of Yank #12 - Waiting on STM as to future and funding of this project	HTT
76	Maint	M	Concrete aprons in front of Tram Barn 1 – perhaps in conjunction with 59	HTT
77	Rest	M	Roslyn 3 restoration – proposed to be in final Roslyn Tramway guise with platform doors and wind screens. Next step - produce conservation plan – currently stalled	Need convener
82	Rest	M	Get V8 Tower Wagon operational & recover missing parts that were removed	Matt White
86	O/I	M	Install/make use of TBOP’s – still in planning stage	Dave Sander & Callum Brieskes
87	O/I	M	Site tidyup around Trolley Bus Shed - Tasks such as bus parking area, brick sales, disposal of remaining ex Powerhouse project items, eliminate dirt pile mostly complete but still to be finished	Bus Operations Committee

APPENDIX 1 – Revision History of changes

Versions 1-5 – Version 1 as presented to a meeting of THS members on 9th November 2010. (Note what is referred to as version 1 here is the version of the “first” version of a Goals document presented to this meeting), versions 2-5 – updated to include feedback from Bus Operations and (Tramway) Operations Committees on their priorities.

Versions 6-18 – annual updates following yearly Goals/Projects meeting in March/April 2011–19, 2021-23.

APPENDIX 2 – Grouping Definitions

Following is the table describing the groupings of Goals/Projects:

Code	Name	Description
PoC	Protection of Collection	This group of Goals/Projects tend to be those relating to storage (eg buildings) and protection (eg fire sprinklers) to enable out collection to be properly cared for.
Rest	Restoration of Vehicles	This group is primarily about restoration of vehicles – Trams, Buses, Trolley Buses
Maint	Maintenance	This group is Goals/Projects primarily associated with maintenance of our collection and infrastructure. It relates more to “major” heavy or capital maintenance items, rather than day-to-day maintenance.
SPH&S	Society Promotion History & Sustainability	This group of goals is primarily those around keeping the Society going, recording its history and promoting itself
DspMF	Display & Museum Functions	This group of Goals/Projects are more about the Society’s museum function

Code	Name	Description
O/I	Other/Independent	These projects are those projects that do not fit into the other five categories, and that can be progressed independently of other Society activities.

APPENDIX 3 – Goals and Projects previously included on the list that are now removed as complete, cancelled or no longer considered relevant.

#	Group	Status	Goals/Projects Title/Description	Convenor(s)
3	PoC	Cancelled	Progress the No. 1 Tram Barn extension (replaced by Tram Barn 3 project)	Dave Carr
7	PoC	Cancelled	Build additional storage next to Trolley Bus Shed. (aka Trolley Bus Barn extension) – including sprinklers. REPLACED BY DIESEL BUS BARN Project #2	John Atkinson
10	Rest	Comp	Birney 15	HTT/THS/CTL
11	SPH&S	Cancelled	Completion of 202 Project to set up permanent audio-visual display with push button start. May not be located in 202 “forever”. REPLACE BY CRANMER BUILDING – item 41	
12	SPH&S	Cancelled	Promotional mini DVD.	Graeme Clephane
17	SPH&S	Cancelled	Negotiate the right to hold events and to gain revenue from doing this.	Wait and See
18	SPH&S	Comp	Celebrate the 50th anniversary of the Society in 2011. (Produce a disc and book – this aspect has been moved to goal 49)	Social Committee Bruce Dale?
19	Maint	Comp.	Creation of a bus management committee - will look after repairs and maintenance, also restoration, acquisitions etc - reports to Mgt cttee.	Alan Roi
21	PoC	Compl	Work towards getting the trambarn land	THS Management Committee + Dave Carr (Trustee)
25	Maint	Compl	Progress the repair/refurbishment of the spare Kitson boiler – now installed, focus shifting to getting Kitson operable again.	Alex Hunter
26	SPH&S	Closed	Seek to achieve regular press releases and publicity. Examples recently - horse tram, 26, Birney. Closed – normal ongoing activity of Society	Fundraising and Promotions Committee
28	O/I	Closed	Continue progress on the Power House project.	Graeme Richardson
29	SPH&S	Closed	Seek to reactivate or progress discussions on proposals for rating powers by making an approach to the Park Company to discuss and plan a strategy.	Dave Carr
33	Maint	Compl	236 - 3rd truck overhaul - installation to be undertaken under #83	Jonathan Day
36	Maint	Cancelled	Fixing the Ford Trader (works vehicle). Need a motor first. Vehicle deemed surplus to requirements – to be disposed of	Dave Carr
37	Maint	Compl	Church corner point – rather than move it, it was re-sleepered.	Ken Henderson Graeme Belworthy
39	Maint	Comp.	Completion of path linking Sq shelter and railway platform.	Ken Henderson Graeme Belworthy
40	DspMF	Cancelled	Display building (Octagonal kiosk) replaced by Cramner project	
41a	DspMF	Done	Occupation of Cranmer building – Radio Soc are moving out. Next steps: - Society has purchased the building	
44a	O/I	Comp.	Tram retrieval 185	Dave Carr Dave Hinman
45	O/I	Comp.	Trolley bus 258 retrieval.	Bus Ops Committee
50	Maint	Comp	Repairs to point outside Livery Stable for track going into Hall of Wheels.	Jonathan Day
51	SPH&S	Closed	Health and Safety compliance – Health and Safety committee established to take this on	Health & Safety Committee
52	PoC	Compl	McCormack Deering Tractor to be put under cover	Dave Carr
53	Maint	Comp.	Repairs to TB1 floor main running road.	Operations Committee
59	Maint	Closed	Traverser Pit Repairs (following EQ damage) – urgent work done and ongoing work covered by #4 & #76	?

#	Group	Status	Goals/Projects Title/Description	Convenor(s)
61b	O/I	Comp	Investigate acquisition of standard trailer 126 @ French Farm – now more urgent.	Dave Hinman
63	O/I	Comp.	Retrieval of Roslyn grip car 97 ex Wanaka	Don McAra
65	Maint	Comp	Traverser Repairs and refurbishment – associated with items 4 & 59, the traverser also needs repairs – nearing completion.	Graeme Richardson
66	O/I	Comp	Organise & hold 2016 COTMA Conference	THS Management Committee
67	Maint	Comp	Re-sleeper (or mass concrete) track between Tram Barn 2 & 3	Ken Henderson
68	PoC	Comp	Relocate Inspectors Hut in Carpark back by Cramer Cramer Square Shelter	
69		Closed	Future of Ferrymead House – not a THS project? - “New” owner – Trevor Swainson(?) interested in restoring and more friendly towards the THS	Dave Hinman
70	Maint	Comp	Get battery forklift operational – new batteries (done), necessary maintenance, re-paint	Alex Hunter
75	Maint	Comp	Acquisition of spares/components ex Wellington TB system	Dave Hinman
81	O/I	Closed	Create a Society Fixed Asset register and populate (combine with collection management system – part of #1)	Dave Sanders
88	SPH&S	Compl	Reinstate & operate Bus Charter business as another profitable income stream - get fleet of diesel buses operational again – focus on 612 (steps), 538 (windscreen) & leased buses - done	Bus Operations Committee